

# **ANNUAL REPORT**

## **FISCAL YEAR 2022**

October 1, 2022 – September 30, 2022



### **DALLAS-FORT WORTH FEDERAL EXECUTIVE BOARD**

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***ADR & Training Form Separate Attachment***

## ACKNOWLEDGEMENTS

*The FEB facilitated interagency collaborations on common initiatives to ease the strain on Federal resources. The Executive Leadership Team generated multi-agency assistance to maintain FEB Operations in 2022. Our sincere appreciation is extended to Committee members and other partners for their dedication and commitment to Public Service and the DFW Federal Executive Board. Special thanks to the DFW FEB Policy Committee and these agencies:*

- ✓ HHS as the DFW FEB Lead Employing Agency;
- ✓ GSA Region 7 for providing Office Space, Equipment and IT services;
- ✓ FEMA & FMCS for program outreach leadership and administrative support;
- ✓ U.S. District Courts & DOL-OASAM for Parking, Administrative, and Support Services;
- ✓ FPS for Partnership in Employee Safety & Security;
- ✓ FEMA for financial support of DFW website and Public Service Awards



## EXECUTIVE SUMMARY

The Dallas-Fort Worth Federal Executive Board (DFWFEB) serves as the focal point for communication, coordination, and collaboration among 220 federal offices with 80 of the highest-ranking Federal leaders in Federal Departments and Independent Agencies in North Central Texas. We identify strategic partners among our Federal, State, County and Municipal leaders and facilitate partnerships to meet common goals.

In FY 2022, the DFW FEB focused on activities that **Enhanced Collaboration, Community Outreach, and Partnerships among Federal offices to meet economic challenges**. Together we made strides toward “*being a Government that works better and costs less!*”<sup>\*</sup> This report highlights key activities performed in three primary strategic goals:

1. Emergency Preparedness, Employee Safety & Security
2. Workforce Development and Support
3. Strategic Partnership

The Dallas-Fort Worth Federal Executive Board covers a 16-county jurisdiction that includes the following counties: Collin, Dallas, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, Tarrant and Wise counties.

*\*Quote President Bill Clinton*

## Federal Executive Board - Background

President John F. Kennedy established FEBs by Presidential Directive in 1961 to achieve better interagency coordination and communication among Federal departments and activities outside of Washington, DC.

The need for effective coordination among Federal organizations’ field activities was clear then and is even more important in today’s environment. Approximately 88% of all Federal employees work outside of the National Capital area and most Federal programs are implemented through the regional and district offices of Federal departments and agencies as they are the Federal government’s principal representatives to the vast majority of citizens.

The Boards function in 4 general areas: (1) providing a forum for the exchange of information between Washington and the field about programs, management methods and administrative issues; (2) coordination of local approaches to national programs (3) communication from Washington to the field of management initiatives and other concerns for the improvement of coordination; and (4) referral to the national level of problems that cannot be resolved locally. Per regulation, the Director, US Office of Personnel Management (OPM), maintains oversight of the FEB Network.

Today, there are 28 FEBs located in areas with a significant Federal population. FEBs are comprised of the highest-ranking local officials from each Federal agency in the geographic area.

The DFW leadership team consists of an Executive Policy Committee with a Chair, Vice Chair (*Chair-elect*), Past Executive Chairs and up to 10 appointed members. The FEB staff includes an Executive Director and Assistant to manage the board’s daily operations. Staff FTEs



and FEB Operational funding is provided by the Office of Health & Human Services, and multi-agency administrative support.

## **THE FEDERAL EXECUTIVE BOARD NATIONAL NETWORK**

Vision: To be the catalysts for better government.

Mission: Increase the effectiveness of Federal Government by strengthening coordination of government activities.

### ***Guiding principles of the Federal Executive Board:***

1. Integrity
2. Service
3. Excellence

### ***Strategic Goals***

The Federal Executive Boards will –

1. Promote and deliver programs and services related to Emergency Preparedness, Security and Employee Safety;
2. Promote and deliver programs and services related to Workforce Development and Support;
3. Promote and deliver programs and services related to Intergovernmental and Interagency Collaboration and Community Outreach;
4. Support the Federal Executive Board Network by building the capacity of all Federal Executive Boards and improving commonalities within the network's administrative functions.



## Program Highlights FY 2022

- ❖ **Strategic Partnerships:** Held our 2022 Interagency Public Service Awards virtually, received over 600 nominations; the FEB awarded 14 federal employees with public service awards in various categories.
- ❖ **Emergency Preparedness & Employee Safety:** Held Emergency Preparedness Employee Safety & Security Virtual meetings. These meetings help our Federal Continuity Managers revise and update agency COOP plans and share best practices for Emergency Preparedness.
- ❖ **Emergency Preparedness & Employee Safety:** The DFW FEB sponsored an all-agency Virtual Tabletop Exercise in partnership with the U.S. Citizenship & Immigration Services aimed at increasing awareness in post COVID Continuity and Devolution Operations.
- ❖ **Strategic Partnerships:** The DFW FEB was instrumental in assisting the U.S. Department of Health and Human Services by participating on the HHS COVID-19 Vaccine Workgroup.
- ❖ **Workforce Development & Support:** Successfully hosted Virtual Leadership sessions, and various lunch & learn trainings. Supported our DFW FEB Mentoring Cadre by hosting a DEIA Event with OPM/DEIA with Natalie Veeney, Deputy Director, Office of Diversity, Equity, Inclusion, and Accessibility (ODEIA), U.S. Office of Personnel Management(OPM)



## FEDERAL WORKFORCE DEMOGRAPHICS IN NORTH CENTRAL TEXAS

### FEDERAL WORKFORCE BY THE NUMBERS\*

- ✓ The U.S. Government is the area's largest employer among public and private employers;
- ✓ There are approximately 2.1 million civilian executive branch Federal employees;
- ✓ The DFW FEB is home to more than 22,000 military active duty & reserves with 13,500 family members;
- ✓ Over 1.5 million federal employees, retirees and military retirees reside in the DFW area.

### MORE FACTS ABOUT NORTH CENTRAL TEXAS

- ✓ Regional headquarters for 80 Federal Departments/Agencies and 138 District/Field Offices; Total 218 Federal Offices; (*Greater Southwest Region or Region 6*)
- ✓ Home to over 500 Corporate Headquarters; (*Largest HQ concentration in U.S.*)
- ✓ Largest land-locked metropolitan area in the world;
- ✓ Dallas-Fort Worth has one of the most diverse economies in the U.S. (*BLS*);

\*Sources: [www.census.gov](http://www.census.gov); [www.fedscope.opm.gov](http://www.fedscope.opm.gov); [www.military.com](http://www.military.com)

### *Executive Board Leadership*

#### 2021/2022 Chair

Julia Lothrop  
Regional Director (A)  
Region 6  
U.S. Department of Health & Human Services

#### Vice Chair-Elect

Giancarlo Brizzi  
Regional Commissioner  
General Service Administration  
Greater Southwest Region

#### Agencies Represented on the DFW FEB Executive Policy Committee

U.S. Department of Health and Human Services - Internal Revenue Service - General Services Administration - U.S. District Court Northern District of Texas - Federal Protective Service – Federal Aviation Administration - Social Security Administration - U.S. Citizenship & Immigration Services - U.S. Department of Homeland Security - National Highway Traffic Safety Administration – Environmental Protection Agency – National Weather Service – U.S. Department of Labor

## DFW FEB FACTS OF INTEREST

- ❖ The “Head” of each Federal agency located in the DFW area is a member of the full board by virtue of the position; (5 CFR Part 960)
- ❖ 80 Federal agency heads comprise our full board;
- ❖ The FEB’s Executive Policy Committee consists of 17 members (*elected and appointed*) who serve as the FEB Leadership Team.
- ❖ Dallas-Fort Worth area traditionally hosts 15 presidentially appointed positions (under Schedule C) The DFW FEB Policy Committee includes a combination of career and presidentially appointed Agency Heads during each administration.
- ❖ The FEB Chair may appoint a new member to the Policy Committee to serve a 2-year term. Standing Committee members include agency heads from NWS, USCIS, FAA, GSA, IRS, FPS, FEMA, NHTSA, OPM, SSA, DOL, EPA, U.S. Clerk of Court, and \*HHS (\*DFWFEB sponsor)
- ❖ The Chair-elect serves as Vice Chair of the Joint Board and Chair of the CFC’s, LFCC for one year before assuming the role of FEB Chair.

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*The DFW Federal Executive Board provides an opportunity for Federal, State & Local emergency management professionals in North Central Texas to network, discuss issues and hear topical discussions and presentations on matters important to the group. The FEB coordinates activities that enhance lasting partnerships and proactive interagency/ intergovernmental Emergency Preparedness initiatives through advocacy, communication, and collaboration. The DFW FEB develops and/or maintains active relationships with Federal, state and local emergency managers, public safety and law enforcement officials to enhance preparedness education, exchange ideas and develop coordinated approaches to regional issues.*



## I. EMERGENCY PREPAREDNESS EMPLOYEE SAFETY AND SECURITY

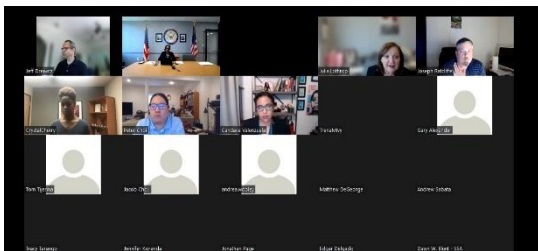


- ❖ Hosted Inclement Weather Meeting with National Weather Service and the Federal Emergency Management Agency. Each year the DFW FEB Executive Policy Board and representatives from the National Weather Service and FEMA meet to discuss the upcoming inclement weather season and discuss the emergency notification system language, to ascertain if it need revision or updating. Also discuss protocol for calling a meeting when inclement weather is expected in the DFW FEB Geographic Area.

- ❖ Virtually met with officials from the Dallas County Department of Public Health, U.S. Department of Health & Human Service and FEMA to inform Federal Partners and the Federal community about supporting the COVID-19 Vaccination efforts and informing Federal agency Continuity Planners that an ALPHA Point of Dispensing (POD) would close January 2022 and Federal agencies would no longer have access to medications needed if a chemical or biological attack happened in the area. We also discussed following up with the Federal Community on the location of the new ALPHA POD when informed of the new location.



- ❖ DFW Emergency Preparedness Committee held a Virtual Panel Discussion with all Federal Agencies and Stakeholders on Return to Work Post Pandemic and assessed how many agencies were at 100% return to building. Agency heads were able to share best practices and inform on the employee population inside building and the status of their respective agencies.
- ❖ Met with Federal Stakeholders and the Federal Protective Service regarding the DOBBS decision. Due to the original Dobbs (Roe vs. Wade) decision being litigated and passed in Dallas, Texas, and based on intelligence from the Federal Protective Service of protests the DFW FEB Executive Policy Board made a recommendation for agencies to consider early release in anticipation of the Civil unrest. Civil unrest occurred after the Supreme Court DOBBS decision publicized.

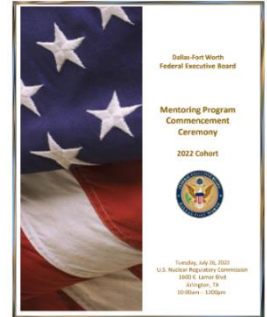


- ❖ Member of the DFW Federal Field Safety & Health Council Meeting with the Transportation Security Administration, and actively participate in the Facility Security Committee for three Federal Buildings in Dallas and Ft. Worth, Texas.
- ❖ DFW FEB Tabletop Exercise of 2021 – Closed Point of Dispensing. Conducted a Tabletop Continuity Exercise on a Biological/Chemical attack. 20 Federal Agencies participated.



## II. WORKFORCE DEVELOPMENT AND SUPPORT

- ❖ Served as a [Workforce Recruitment Program](#) (WRP) recruiter. Reviewed 41 resumes and mentored highly motivated college students and recent graduates with disabilities eager to demonstrate their abilities in the workplace through internships or permanent jobs. The WRP is the primary pipeline bringing students and recent graduates with disabilities into federal employment.
- ❖ The DFW FEB 12-Month Mentoring Program is designed to foster collaboration, expand the breadth of knowledge about the Federal government, be a safe place for the interchange of ideas, build confidence of all participants, increase knowledge, encourage growth, lead to employee retention, and provide a fresh perspective that is not tied to an established agency's mindset. This year's cohort of 15 graduates enjoyed a keynote address by the Honorable Sarah E. Diouf, Administrative Judge Dallas Regional Office, U.S. Merit Systems Protection Board
- ❖ DFW FEB successfully hosted 11 Training classes in FY-2021/2022 to benefit the Federal community. (See Cost Avoidance Sheet)



- Interviewing Techniques Two-Day Workshop
- Conducting Difficult Conversations
- Coaching for Leaders and Managers
- What's in your Federal Retirement Wallet
- Emotional Intelligence Training
- 10 Steps to Create a New Belief (Post COVID-19 Work Environments)
- Building Strong Teams Virtual Training
- Developing the Leader Around You
- Federal Leaders of Tomorrow
- Pre-Retirement Benefits Webinar with Aetna (4)
- 40-Hour Basic Mediation Training with New Orleans and Dallas Federal Executive Boards

### FEB Public Service Awards and Recognition Program

Held our 2022 Interagency Public Service Awards virtually, received over 600 nominations; the FEB awarded 14 federal employees with public service awards in various categories.



The DFW FEB Workforce Development Committee hosted a Diversity, Equity, Inclusion, and Access (DEIA) Speaker Session with Natalie H. Veeney, Diversity Program Director (Acting) Outreach, Diversity and Inclusion, Employee Services, U.S. Office of Personnel Management. Ms. Veeney spoke on the importance of Diversity, Equity, Inclusion, and Access in Federal Government.



### III. STRATEGIC PARTNERSHIPS



Was selected by new HHS Regional Director, Sima Ladjevardian to participate as a HHS Health Equity and Communities of Practice/Vaccine Awareness/Variant Awareness/COVID-19 Work Group member to increase awareness of pandemic related information to the Federal Community.

- ❖ Met with Becky Lizama, Congressional Affairs Specialist, Office of Legislative and Intergovernmental Affairs, U.S. Department of Commerce, to host a virtual meeting with Federal partners to introduce WHIAANHPI to the Federal Community and Federal Stakeholders in the DFW Area.
- ❖ Attend Quarterly DHS Principals Meeting to brief the 22 DHS Components on DFW FEB initiatives.
- ❖ Meeting with Dallas County Economic Development Board to listen in on future plans to renovate the Dallas Convention Center. This renovation will affect parking, transit, traffic, and employee access into two major Federal Buildings in the Dallas area. The DFW FEB Office parking structure is adjoined with the Dallas Convention Center and the building are adjacent. Listened to plans on how the renovation will affect Federal Employees.
- ❖ Co-Hosted along with HHS a Red Cross Blood Drive for Sickle Cell Anemia. Gave blood along with HHS Commander of Public Health Region 6 Mehran Massoudi to encourage Federal employees to give blood to address the need for both Sickle Cell Anemia and the current National Blood Shortage.
- ❖ Hosted a roundtable discussion with HHS, the Mayor of the City of Ft. Worth, Texas, Mayor Mattie Parker, and members of our Strategic Partnership Committee to discuss partnership with Government agencies to combat homeless in Ft. Worth, Texas. The round table was held in conjunction with the Interagency Council on Homelessness, The House America Initiative, and Region 6 Federal Regional Interagency Council on Homelessness (FRICH).



In honor of Protective Service Officer Week, the DFW FEB honored the PSOs at the A. Maceo Smith Federal Building in Dallas, Texas with a Pizza lunch in honor of the work these officers do to protect the federal facilities where we work and for their unrelenting service. We are thankful these officers are at most facility entrances, screening visitors to ensure the integrity of our workplace, and patrolling facility perimeters to prevent unauthorized access to federal property. Their commitment to our protection is commendable.

The DFW FEB honored a public-school 5<sup>th</sup> Grade Teacher, Mrs. Frankie Weathers, at Edna Rowe Elementary School in Dallas, Texas. Edna Rowe is in an underserved community. Mrs. Weathers came out of retirement when she heard school children were behind in their studies, and there was a shortage of teachers due to the COVID-19 Pandemic. Mrs. Weathers not only returned to the classroom after 30-year of teaching, but she also worked until her class received top honors and was the only class in the entire school to see a 100% growth achievement in Reading and Social Studies in one year!



<https://www.nbcdfw.com/news/local/teacher-returns-from-retirement-to-fill-staffing-gap-becomes-standout-in-dallas-isd/3052010/>

**\*COST AVOIDANCE (Please see attached Document)**

END.